**Minutes: Regional Skills Shortage Key Advisory Group**

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| **Date:** 30 November 2010 | **Start Time:** 3.15pm |
| **Venue:** Qld Youth Industry Links Inc.  Office, Suite 20, Kingsgate Centre,  42-44 King Street, Caboolture | **Chair Person:** Annette Homann |
| **Attendees:** Glen Carey, Steve Hogan, Andrew Quain, Sophie Head, Joe Proctor, Tom McCue,  Annette Homann | |
| **Apologies:** Tony Whittaker, Kevin O’Sullivan, Peter McNeal | |
| **Minute Taker:** Julie Oliver | |

**Agenda:**

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| **Opening Discussions:**   Confirm a Goal of the Group: Example:*“To Develop a Regional network to facilitate opportunities for professional capacity building and opportunities for people in the senior phase of learning”* |

**Discussion:**

Meeting opened with QYIL offering support for the development and management of the Partnership. (See partnership profile)

**Common goal for Key Advisory Group**

After much discussion on the possibilities of what needs to be achieved and what could be achieved it was decided the common goal for the advisory group will be:

***“To develop a regional network that identifies Skill Shortages and develops workforce planning strategies in the Moreton Bay Region”***

**Key Areas for further discussion/investigation:**

Mapping the Skill Shortages in Moreton Bay Region

Mapping VET Delivery in schools

Areas of high need for Work Force Planning include:

Painting

Plastering

Brick/Block

Furnishing

Construction

Civil Engineering

Engineering

Caravan Industry

* The 4 largest employment sectors in MB are: Retail, Community Health , Manufacturing, Construction
* Moreton Bay Economic Leaders Group
* Caravan/Rec. In Burpengary ready to work with the schools. MSQ are willing to make Morayfield a gateway school. Career Expo to be available (discussion needed between the Principal and guys waiting to qualify with Certificate II.
* We have more Trade Centres in this region than anywhere else in Australia. We also have the Trade College in Scarborough.
* Suggestion of an Expo. to showcase about (6) skills and 10 guys in year 9 or 10 to fill the positions.
* Senior curriculum and VET/RTO Audit
* Gold Coast Expo. – is one of the best anywhere, and is partnered with the Hospital Bill and Parklands (Langer-Rourke). The Langer-Rourke and Construction Skills Qld representatives gave out sample packages on the bus before the students arrival and Try-A-Trade set up in the carpark. Recruitment and inductions were specifically targeting certain areas.
* A Workforce Planning Survey has been out for 2 months.

**What people can bring to the Partnership**

DEWR Funding

MSQ Gateway School

Industry Support

CSQ Funding

Development

Support for Schools

CBEC Forging Partnerships between Business and Industry

DET Industry Expertise

Task Availability

MBRC Skill Shortage Info

* Suggestion – for everyone present to email Annette or bring along to next meeting any skills shortage information they may have.
* QYIL will undertake the VET/RTO and Senior Curriculum Audit

Closure of Meeting Time:4.30pm

Date of Next Meeting: **3.pm Tuesday** 25 January 2011

QYIL Office

Suite 20 Kingsgate Centre

42-44 King St

Caboolture Q 4510

Ph: 5499 4240