**Operational Plan**

Identifies the performance targets of individual business units and the way in which the targets will be achieved.

Discuss, clarify, confirm, monitor, review, reassess work expectations and requirements.

**SMARTER Goals: Specific, Measureable - me, Achievable – challenging, Realistic & responsible, Timely, Empower & encourage, Review & reward**

“What, when, where, how, who, evaluation.”

Team:

Strategic Purpose: Northern Corridor Partnership

**Date: 30th September 2011**

**Review Date:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Result Area/ Goals** | **Key Performance Indicators****Quality, Quantity, Measurable** | **Strategies / Action** | **When By****Specifics** | **By Whom****Specifics** |
| 1. Bring together a key strategic group of stakeholders to address the issues identified by a due diligence of new residential and commercial-Industrial development occurring within the next 15 years between Noosa and Brisbane City
 | * 1. The degree to which rapport is established with stakeholders
	2. The quality of the Due Diligence completed
	3. The number of stakeholders attending the forums.
 | * 1. Complete a comprehensive due diligence around development from Noosa to Inner Brisbane
	2. Select the key connectors who would be concerned with the information and invite to a forum.
	3. Identify a champion/champions to fund the initiatives

1.4 Prepare a suitable presentation and send the invitation | May 2011July 2011July 2011August 2011 | TMTM/GTGT/TMTM/GT |
| 1. Hold a successful forum to dissect the information contained in the presentation
 | 1. The quality of the discussion

2.1 The outcome of the meeting to identify another meeting date to continue discussions and to identify new influential members | 2.1 Prepare a sound process and presentation to stimulate discussion2.2 Provide opportunity for open discussion2.3 Encourage networking to occur2.4 Request another meeting in 6 weeks.2.4 Send comprehensive report | Mid August 201116th August18th August18th August30th August | TMTM/GTTM/GTTM/GTTM |
| 1. Identify another date, agenda and place for forum 2
 | The number of stakeholders who returnThe number of new stakeholders present | * 1. Send invitation to all interested stakeholders
	2. Source funding
	3. Prepare an agenda

3.23.3 | 26th September | TM |
| 1. Hold the second forum
 | The number of stakeholders who attend | 4.1 see above4.24.3 | 13th October | TM |
| 1. Ownership of the agenda by the group and a willingness to move ahead with their own agenda
 | The fact that there will be another meeting arranged by the stakeholders. | * 1. Chair and lead the meeting to a successful conclusion, whatever the outcome might be
	2. Send comprehensive report and recommendations to members

5.2 A third forum requested: PB to identify and engage speakers5.3 | 13th October1st November15th November | TMTMTM |
| 1. Either nothing, or a further course of action identified by the group
 | The number of major partners willing to commit time and Knowledge to the partnership” ATC, NBN, Redcliffe Rail, Stockland. | 6.1 Plan another forum to deal with increased knowledge of the issues 6.2 Engage these 4 corporations to speak at next meeting6.3 | 28th Nov28th Nov | TM KM from DEEWRTM, Malcolm Paterson (RRL), Dane McCracken, (ATC), Ben Simpson, (Stockland), Rohan Anderson (NBN) |

Development Plan

Records the career & professional development goals of the individual.

Identifies gaps in experience and skills

Determines strategies and timelines to implement professional development.

Name:

Strategic Career Objective:

Date:

Review Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Skill Area Goals****(SMARTER)** | **Justification** | **Strategy** **( How improvement will occur)** | **When By****Specifics** | **By Whom****Specifics** |
| 1. |  | 1.11.2 |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |