**Operational Plan**

Identifies the performance targets of individual business units and the way in which the targets will be achieved.

Discuss, clarify, confirm, monitor, review, reassess work expectations and requirements.

**SMARTER Goals: Specific, Measureable - me, Achievable – challenging, Realistic & responsible, Timely, Empower & encourage, Review & reward**

“What, when, where, how, who, evaluation.”

Team:

Strategic Purpose: Burpengary Community Partnership

**Date: 8th September**

**Review Date:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Result Area/ Goals** | **Key Performance Indicators**  **Quality, Quantity, Measurable** | **Strategies / Action** | **When By**  **Specifics** | **By Whom**  **Specifics** |
| 1. Creation of a space for the Burpengary community to identify the parameters around which they frame their vision for the use of a large space adjoining the Burpengary Baptist Church | * 1. Ongoing successful liaison with key connectors in the community, the church and Qld Baptist board of management   2. Identification of partners to assist in the development of the site, building and services required to initiate the plan | * 1. Engage with the key connectors within the church community and support the process as a broker   2. Identify partners via MRYA process for the various aspects of the development   1.3 Provide opportunities at MRYA to attract new partners to the proposal. | 6th Sept  Ongoing  2012 | TM  TM  TM |
| 2. The provision of multiple partners across various sectors who will support the development in the area | 2.1 The number of partners able to be brought to the table to form partnerships in order to develop the full potential of the site  2.2 The number of sustainable partnerships that continue with the development | 2.1 Provide MRYA access to the core connector to discuss developments and seek new partners  2.2 Actively seek new partners based on the needs of the Burpengary community  2.3 | March 2012  Ongoing | TM  TM |
| 3. |  | 3.1  3.2  3.3 |  |  |
| 4. |  | 4.1  4.2  4.3 |  |  |
| 5. |  | 5.1  5.2  5.3 |  |  |
| 6. |  | 6.1  6.2  6.3 |  |  |

Development Plan

Records the career & professional development goals of the individual.

Identifies gaps in experience and skills

Determines strategies and timelines to implement professional development.

Name:

Strategic Career Objective:

Date:

Review Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Skill Area Goals**  **(SMARTER)** | **Justification** | **Strategy**  **( How improvement will occur)** | **When By**  **Specifics** | **By Whom**  **Specifics** |
| 1. |  | 1.1  1.2 |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |