**SPN Group B Minutes 7th April 2011**

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| Date: 7th April 2011 | Start Time: 3:30pm  |
| Venue: Morayfield TTC Visentin Road, Morayfield  | Chair Person: Tom McCue  |
| Attendees: Ken Simpson, Rae Ellis, David Liddy, Matthew Neil, Helen Pawson, Joe Proctor  |
| Apologies: Sharon Armstrong, Steve Hogan  |
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| **Item** | **Agenda Item** | **Responsibility** |
| 1 | MEGT Representative to address group re available workforce positions |  |
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| 2 | David Liddy and Glenys Jenkins to address |  |
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| 3 | Redcliffe Hospital SAT’s. Work with Redcliffe Hospital to publicise SAT’s available and support the application process with individual students. Liaise with hospital in regard to the running of the career expo. |  |
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| 4 | Matthew Neil will bring a representative from BNIT to next meeting |  |

David Liddy – Redcliffe Hospital (Caboolture, Kilcoy, Bribie, Brighton is his responsibility). Health services are overloaded and health has an aging workforce. – What can be done about it?

. SAT’s is an avenue if done properly.

* Glenys Jenkins was employed for this purpose.
* Expo structured around careers (2 weeks time)
* Work experience program – feeds into SAT’s program
* Got kids to make an recruitment video re operational staff – initially to feed SAT program. This DVD is available from David

Now, demand exceeds supply.

The Hospital takes 20% of trainees employed by Queensland Health

This selection process is structured & a sound process

Has some funding this year that freed up, apart from standard funding

Joe Proctor – Will speak with line managers re employer responsibility and new SAT expectations.

David Liddy – Needs to publicise, have slick process, have managers work within the expectations of employer & have kids know what they are.

The 2 issues for this year:

1. Communication skills – presentation skills of students. Hospital will do structured training with them 4. days/year (toastmasters)
2. Staff Education – take a broader workforce view.

After SAT’s, David can’t afford to employ them all. So they are encouraged to upgrade certification & gain a position at the hospital.

Establish partnerships with other health providers. They rotate during their training with other health providers. (How can QYIL assist here?)

David needs us in order to have an understanding of what is going on in the schools.

It may also be possible to hold industry experience days (is keen to expand the Beacon Style project). It includes allied health and operational services. They can do sophisticated manikin simulations

Careers Days – David will come out and talk to groups but not attend the grab bag careers show. Morayfield runs this way.

OUTCOMES:

* Glenys is the first point of contact. Schools that want this should contact her.
* David will send me The information electronically & I will disseminate it across our SPN network.
* Joe Proctor will also supply his data base for use by the hospital. In this way, all school personnel who require the pathways and opportunities information from the hospital will have direct access to it immediately, and schools should be able to act on this information much more quickly and so improve the efficiency of the whole process.
* David will attend our network meeting to inform all staff when asked
* I will check with the network to see if I can have the distribution list with Redcliffe. Joe will share his as well

Partnership with SPN – Redcliffe Hospital – DET- Schools in Region

(Susan Retchless is replacing Glenys for 4 months.) Susan\_Retchless@health.qld.gov.au

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| Meeting Closed: 5:00pm | Date Next Meeting: TBA |
| Venue: Morayfield High School | Chair: Ken Simpson |

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