4. TRANSLATOR’S SELF-EVALUATION

The following criteria were developed some years ago by a U.S. Government agency for determining the skill level of a potential translator whom that agency might have liked to hire. You may want to read this chapter carefully to try to make an honest determination as to where on this scale you find yourself at this time. If you are below Level 2+, you need to keep practicing. If you are at Level 3 or higher, you can start doing some professional translating. After Level 4 you are ready for some serious translating, and at Level 5 you can start making a living as a translator.

Translator Skill Levels

Level 0

No functional ability to translate the language. Consistently misunderstanding or cannot comprehend at all.

Level 0+

Can translate all or some place names (i.e., street or city designations), corporate names, numbers and isolated words and phrases, often translating these inaccurately.

In rendering translations, writes using only memorized material

Reading poetry in translation is like kissing a woman through a handkerchief.

Haim Nachman Bialik

Kissing a woman through a handkerchief is actually not so bad.

Yehudah Amichai
and set expressions. Spelling and representation of symbols (letters, syllables, characters) are frequently incorrect.

**Level 1**

Sufficient skill to translate the simplest connected written material in a form equivalent to usual printing or typescript. Can translate either representations of familiar formulaic verbal exchanges or simple language containing only the highest-frequency grammatical patterns and vocabulary items, including cognates when appropriate. Translated texts include simple narratives of routine behavior; concrete descriptions of persons, places and things; and explanations of geography and government such as those simplified for tourists. Mistranslations common.

In rendering translations, writes in simple sentences (or clauses), making continual errors in spelling, grammar and punctuation, but translation can be read and understood by a native reader used to dealing with foreigners attempting to translate his/her language.

**Level 1+**

Sufficient skill to translate simple discourse for informative social purposes in printed form. Can translate material such as announcements or public events, popular advertising notes containing biographical information or narration of events and straightforward newspaper headlines. Has some difficulty with the cohesive factors in discourse, such as matching pronouns with referents.

In rendering translations, writing shows good control of elementary vocabulary and some control of basic syntactic patterns, but major errors still occur when expressing more complex thoughts. Dictionary usage may still yield incorrect vocabulary of forms, although can use a dictionary to advantage to translate simple ideas. Translations, though faulty, are comprehensible to native readers used to dealing with foreigners.

**Level 2**

Sufficient skill to translate simple authentic written material in a form equivalent to usual printing. Can translate uncomplicated, but authentic prose on familiar subjects that are normally present in a predictable sequence, which aids the translator in his/her work. Texts may include description and narration in context, such as news items describing frequently occurring events, simple biographical information, social notices, formatted business letters and simple technical material written for the general reader. The prose is predominantly in familiar sentence patterns. Some mistranslations.

In rendering translations, has written vocabulary sufficient to perform simple translations with some circumlocutions. Still makes common errors in spelling and punctuation, but shows some control of the most common formats and punctuation conventions. Good control of morphology of language (in inflected languages) and of the most frequently used syntactic structures. Elementary constructions are usually handled quite accurately, and translations are understandable to a native reader not used to reading the translations of foreigners.

**Level 2+**

Sufficient skill to translate most factual material in nontechnical
prose as well as some discussions on concrete topics related to special professional interests. Has begun to make sensible guesses about unfamiliar words by using linguistic context and prior knowledge. May react personally to material, but does not yet detect subjective attitudes, values or judgments in the material to be translated.

In rendering translations, often shows surprising fluency and ease of expression, but under time constraints and pressure language may be inaccurate and/or incomprehensible. Generally strong in either grammar or vocabulary, but not in both. Weaknesses or unevenness in one of the foregoing or in spelling results in occasional mistranslations. Areas of weakness range from simple constructions, such as plurals, articles, prepositions and negatives, to more complex structures, word order and relative clauses. Normally controls general vocabulary, with some misuse of everyday vocabulary still evident. Shows a limited ability to use circumlocutions. Uses dictionary to advantage to supply unknown words. Translations are understandable to native readers not used to dealing with foreigner’s attempts to translate the language, though style is obviously foreign.

**Level 3**

Able to translate authentic prose on unfamiliar subjects. Translating ability is not dependent on subject matter knowledge. Texts will include news stories similar to wire service reports, routine correspondence, general reports and technical material in his/her professional field, all of which include hypothesis, argumentation and supported opinions. Such texts typically include grammatical patterns and vocabulary ordinarily encountered in professional reading. Mistranslations rare. Almost always able to correctly translate material, relate ideas and make inferences. Rarely has to pause over or reread general vocabulary. However, may experience some difficulty with unusually complex structures and low-frequency idioms.

In preparing translations, control of structure, spelling, and general vocabulary is adequate to convey his/her message accurately, but style may be obviously foreign. Errors virtually never interfere with comprehension and rarely disturb the native reader. Punctuation generally controlled. Employs a full range of structures. Control of grammar good, with only sporadic errors in basic structures, occasional errors in the most complex frequent structures, and somewhat more frequent errors in low-frequency complex structures. Consistent control of compound and complex sentences. Relationship of ideas presented in original material is consistently clear.

**Level 3+**

Increased ability to translate a variety of styles and forms of language pertinent to professional needs. Rarely mistranslates such texts or rarely experiences difficulty relating ideas or making inferences. Ability to comprehend many sociolinguistic and cultural references. However, may miss some nuances and subtleties. Increased ability to translate unusually complex structures and low-frequency idioms; however, accuracy is not complete.

In rendering translations, able to write the language in a few prose styles pertinent to professional/educational needs. Not always able to tailor language to suit original material. Weaknesses may lie in poor control of low-frequency, complex structures, vocabulary or the ability to express subtleties and nuances.

**Level 4**

Able to translate fluently and accurately all styles and forms of the language pertinent to professional needs. Can translate more difficult prose and follow unpredictable turns of thought readily in any area directed to the general reader and all materials in his/her own special field, including official and professional documents and correspondence. Able to translate precise and extensive vocabulary, including nuances and subtleties, and recognize all professionally relevant vocabulary
known to the educated nonprofessional native, although may have some difficulty with slang. Can translate reasonably legible handwriting without difficulty. Understands almost all sociolinguistic and cultural references.

In rendering translations, able to write the language precisely and accurately in a variety of prose styles pertinent to professional/educational needs. Errors of grammar are rare, including those in low-frequency complex structures. Consistently able to tailor language to suit material and able to express subtleties and nuances.

**Level 4+**

Increased ability to translate extremely difficult or abstract prose. Increased ability to translate a variety of vocabulary, idioms, colloquialisms and slang. Strong sensitivity to sociolinguistic and cultural references. Increased ability to translate less than fully legible handwriting. Accuracy is close to that of an educated translator, but still not equivalent.

In rendering translations, able to write the language precisely and accurately, in a wide variety of prose styles pertinent to professional/educational needs.

**Level 5**

Can translate extremely difficult and abstract prose (i.e., legal, technical), as well as highly colloquial writings and the literary forms of the language. Translates a wide variety of vocabulary and idioms, colloquialisms, slang and pertinent cultural references. With varying degrees of difficulty, can translate all kinds of handwritten documents. Able to understand how natives think as they produce a text. Accuracy is equivalent to that of a well-educated translator.

In rendering translations, has writing proficiency equal to that of a well-educated native. Without nonnative errors of structure, spelling, style or vocabulary, can translate both formal and informal correspondence, official reports and documents and professional/educational articles, including writing for special purposes which might include legal, technical, educational, literary and colloquial writing.